

VICTORIA COMMUNITY CARE
UNIT 6 HELSBY COURT, PRESCOT BUSINESS PARK
PRESCOT, MERSEYSIDE, L34 1PB

TITLE:- COMMUNITY CARER

RESPONSIBLE TO: - Managers
Quality Assurance Officers
Placement officers

Overall purpose:-

To provide personal, domestic, rehabilitative and therapeutic support to older and vulnerable adults within their own homes. The care will be provided in accordance with the care plan and risk assessments and in a way that enables people to meet their own individual goals. Service delivery will promote independence, maintain dignity and incorporate 'managed risks' as part of maintaining lifestyle and assisting to maximise potential and quality of life.

Carers will be expected to:-

Assist the service user appropriately by ensuring the care plan and risk assessments read, understood and carried out.

Comply with all Health and Safety policies and legislative requirements and report any accidents, incidents or near misses to the office immediately. To work within the Minimum Care Standard Regulations and Company Policies and Procedures.

Assist the service user by:-

Building a rapport and therapeutic relationship with the service user.

Raising service user self-esteem and confidence by being positive and motivated.

Promoting service user independence by allowing him or her to complete daily living tasks as they are able.

Together with other health care professionals work within a rehabilitative care programme.

Assisting, prompting and supporting service users when bathing, washing, shaving, and oral hygiene.

Assisting and prompting with dressing and undressing skills.

Assisting a service user to regain continence requirements.

Assisting with the safe transfer and moving of service users.

Assisting with cooking and meal preparation and dietary requirements.

Enabling service users to access community based activities.

Maintaining social and cognitive skills such as shopping, and financial transactions,

Domestic and housekeeping tasks

Laundering of clothes and bed linen

Assisting a service user to receive their prescribed medication according to their individual care plan.

To provide sit-in service to give respite for informal carers.

Key Responsibilities:-

To ensure the service is delivered with respect and commitment to equal opportunities both for the people using the service and for other staff.

To complete all records, forms, documentation pertaining to the service user and the agency on a daily basis.

To implement the identified goals held within the care plan and report any variances.

Together with senior staff, evaluate the care plan and renew individual goals as agreed with the service user

Monitor the service user's wellbeing and report any changes to your line manager or 'on call' supervisor, and record these changes in the daily record sheets kept within the service user's home file.

Participate in service user reviews and liaise with line managers, care managers, district nurses or family members as required.

Ensure the electronic monitoring system is used correctly and all arrival/departure times to and from the service user's home is recorded within the electronic monitoring system.

Call the appropriate emergency service in the event of an emergency and inform your line manager or 'on call' supervisor of the situation. Remain with the service user until advised otherwise.

Attend supervision, appraisals, training sessions and staff meetings as agreed as part of your own personal development plan.

Maintain confidentiality at all times.

Liaise with management regarding Annual Leave or Sickness Absence.

The post holder's attention is drawn to the confidential aspects of this post. Breaches of confidence will result in disciplinary action, which may involve dismissal. The post holder should also be aware that regardless of any action taken by the company, breaches of confidentiality could result in civil action for damages.